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| MINISTRY OF EDUCATION AND TRAINING  **PETROVIETNAM UNIVERSITY** | **THE SOCIALIST REPUBLIC OF VIETNAM**  **Independence - Freedom - Happiness** |

**COURSE DESCRIPTION**

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| **1. GENERAL INFORMATION OF THE COURSE** | | |
| **Course title:** | **English 3** |
| **Course code:** |  |
| **Number of credits:** | 4 (1) |
| **Type of course:** | Compulsory |
| **Prerequisite:** | English 2 |
| **Time allocation:** | 80 periods (in-class study) |

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| **2. COURSE OBJECTIVES** |

By the end of the course, students should be able to:

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| **Listening** | * Practice in “getting the gist” and listening for detail, as well as dealing with authentic spoken language. |
| **Speaking** | * Use the key words and phrases necessary to discuss a topic, and pronounce words clearly and intelligibly. They can also organize their thoughts before speaking and produce extended speech. |
| **Reading** | * Analyse a wide range of texts, written in a variety of different styles and employ the specific skills of skimming and scanning to be able to identify the relevant information. |
| **Writing** | * Understand how a typical paragraph in academic writing is structured. * Plan, structure, and write their own paragraphs coherently, and using appropriate vocabulary, grammar, and transitional devices in the descriptive and process paragraph. |

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| **3. COURSE OVERVIEW** |

This is the third course of the English language training program at PetroVietnam University. It is intended for students whose current level of English proficiency is B1.1. It primarily aims at preparing students with necessary oral skills and competence relevant to IELTS attributes.

## This course adopts the learner-centered approach and learning-by-doing theories. Assessment is continuous, which allows for a comprehensive view of the extent to which students have met the course objectives and outcomes.

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| **4. METHODOLOGICAL PRINCIPLES** |

This course employs the following different but complimentary teaching and learning methods:

* Learner-centeredness: The course places the learner and learning at the center of all teaching and learning activities.
* Learner autonomy: Learners of the course are expected to be active in class and be able to work well on their own.
* Learning by doing: During the course students will be required to apply what they have learned in various ways.
* Teamwork: As their cooperation is a pivotal source of learning, learners are expected to cooperate well with their classmates in class meetings and self-study time.

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| **5. MATERIALS** |

**Core materials**

Oxenden, C. & Latham-Koenig, C.(2010). *English File – Intermediate*. Oxford: Oxford University Press.

Zemach, D. E. & Rumisek, L. A. , M. (2005). *Academic Writing from paragraph to essay*. Macmillan Publishers.

**Supplementary materials**

Savage, A. & Shafiei, M. (2012). *Effective Academic Writing*. Oxford: Oxford University Press.

Folse, K. S., Muchmore-Voloun, A. & Solomon, E. V. (2010). *Great Writing 2 Great Pargraphs.* Cengage Learning.

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| **6. ASSESSMENT** |

The assessment of the course includes on-going assessment, midterm test, and final exam. Specific details are indicated in the table which follows.

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| **Assessment** | **Weighting** | **Deadline** | **Descriptions** |
| On-going assessment | 25% | Weekly | The final score is average score of student homework fulfilment and mini-test results. |
| Midterm test | 25% | Week 8 | In-class test |
| Final exam | 50% | By course end | In-class exam |

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| **7. COURSE POLICY** |

* Regular attendance is required. Accumulated absences of more than 20% of the total class meetings will automatically merit a failure.
* Completion of a midterm test tentatively in week 8 and a final exam by the end of the course is required for the course result to be counted.
* Class announcements are sent to students’ email addresses. Students are expected to check their university email regularly. They can send questions or other messages regarding study matters to the lecturer or other classmates via their group email address.

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| **8. SCHEDULE (attached)** |

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| **9. LECTURER’S INFORMATION** |

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| **Name:** | English Department lecturers |
| **Phone:** | 064 3738879 |
| **Email:** | [nn@pvu.edu.vn](mailto:nn@pvu.edu.vn) |

*Ba Ria-Vung Tau, May 2016*

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| **Rector**  Dr. Phan Minh Quoc Binh | **Manager of Academic Affairs Department**  Dr. Le Quoc Phong | **Head of Department of English** | **Lecturer**  Nguyễn Thu Hồng, MA.  Nguyen Hoang Ngoc Tu, MA |